



# Financial Services Commission Mauritius

Circular (by e-mail)

To All Management Companies and Licensed Trustees

03 March 2003

Dear Sir/Madam,

All Licensees are asked to note the matters described below and to take appropriate action concerning the new requirements in respect of audited financial statements.

1. Reminder - Fees

Licensees are reminded of the following concerning the payment of fees.

11/3/2003

Firstly, s 13 (2) (Regulations) of the FSD Act says that:-

*"The annual fee under paragraph (1) (b) shall become due for payment at that time the licence is first issued and in respect of every subsequent year, not later than 15 days before the expiry date of the licence" and*

Further, s 22 (2) of the FSD Act says that:-

*"Where the annual fee in respect of a Category 1 Global Business Licence is not paid within one month after the date when payment becomes due, the Commission may, in writing, notify the holder of the licence that the licence has lapsed."*

Licensees are asked to take appropriate action at the right time.

## 2. Reminder – Submission of Annual Accounts

Licensees are reminded of the requirement arising under s 24 (4) (a) of the Financial Services Development Act 2001 which stipulates that audited financial statements must be submitted within six months of the end of the financial year to which they relate. Failure to submit audited financial statements within the prescribed time frame represents a breach of the law.

## 3. Format of Audited Accounts

The audited financial statements described above must be prepared in accordance with International Accounting Standards and must include the following:

Balance Sheet;  
Income Statement;  
Statement of Changes in Equity;  
Cash Flow Statement;  
Accounting Policies & Explanatory Notes; and

Directors' Report providing *inter alia* a financial review by the management of the Licensee.

The FSC analyses in detail the audited accounts that are submitted but this analysis could be carried out more efficiently if all the accounts submitted conformed to a standard style of presentation. This would not only quicken the analysis but it would also increase its effectiveness.

Accordingly, the FSC would like all Licensees to continue to submit their accounts in the style agreed by their respective auditors ("standard version"). In addition, we would like Licensees to restyle their figures in accordance with the format set out in Appendix 1 and 2 and to submit the restyled version with the standard version. The auditor should confirm (on the restyled version) that he has reconciled the figures with the standard version - on which he has reported in the audited financial statements. The date should be added by the auditor. Please note that the restyled Balance Sheet and the restyled Income Statement complement - but do not replace - the existing audited financial statements (standard version). A copy of Appendix 1 and 2 will be published on the FSC's web-site ([www.fscmauritius.org](http://www.fscmauritius.org)). This can be downloaded and used as a

template.

Where a Licensee handles clients' money, the sum of such money should be treated as an off-balance sheet item. The notes to the accounts should include an analysis in the style set out in Appendix 3.

All audited financial statements and supplementary documents should be submitted duly dated and bearing original signatures.

The FSC encourages Licensees to adopt the two new arrangements described above as soon as possible but audited financial statements covering any accounting period ending in 2003 and later must conform to the new requirement.

#### 4. New Consultation Papers

Licensees are advised that two new Consultation Papers have been published on FSC's web site ([www.fscmauritiust.org](http://www.fscmauritiust.org)) as follows:

4.1 Dormant Companies

4.2 Managed Companies

Both Papers are brief. Licensees are invited to submit any comments which they may care to make. The Consultation Period will end on 21 March 2003.

#### 5. New Guide

Lastly, FSC is pleased to announce the publication of its "Guide to Global Business" – the full text of which is available on FSC's website.

Yours faithfully,

H. McCann  
Deputy Chief Executive  
DeputyCE/Website/Circular270203

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11/3/2003

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11/3/2003

## APPENDIX 1

Insert Name of Licensee	
Insert Income Statement For the Period/Year Ended	30/Jun/2005

Insert Year	Current year 2005	Previous Year 2004	Variance 2004	Variance %
Insert Currency	Rs	Rs	Rs	

### INCOME

Fees- Registered office				
Registered Agents				
Nominee				
Accounts				
CIS administration				
Management				
Company set up				
Directorship				
Secretarial				
Credit interest				
Provision for bad and doubtful debts reversed				
Foreign Exchange Differences				
<b>Total</b>	0		0	0
<b>Other Operating Income<sup>1</sup></b>	0		0	0

### EXPENSES

FSC fees				
Staff salaries and allowances				
Directors' fees				
General office expenses				
Overseas travel expenses				
Staff training				
Secretarial services				
Accountancy services				
Audit fees				
Legal services				
Bank Charges				
Preliminary expenses				
Depreciation				
Provision for bad and doubtful debts				
Foreign Exchange Differences				
Financial expenses				
Subscriptions - Journals				
Marketing				
Debit Interest				
Finance Charges				
Expenses as nominee				
Other operating expenses <sup>1</sup>				
<b>Total Expenses</b>	0		0	
Profit Before Tax	0		0	0
(Income Tax Expense)				0
Profit After Tax	0		0	0

<sup>1</sup> Analysis to be provided.

## APPENDIX 2

Insert Name of Licensee	
Insert Balance Sheet as at	30/Jun/2005

Insert Year Insert Currency	Current year 2005 Rs	Previous Year 2004 Rs	Variance 2004 Rs	Variance %
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### ASSETS

#### Non-current assets

Property, plant and equipment				
Deferred tax assets				
Investments				
Other financial assets <sup>1</sup>				
	0	0	0	

#### Current Assets

Trade and other receivables <sup>2</sup>				
Prepayments <sup>2</sup>				
Cash and cash equivalents				
	0.00	0	0	

#### TOTAL ASSETS

	0.00	0	0	
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### EQUITY AND LIABILITIES

#### Capital and reserves

Issued capital				
Reserves				
	0	0	0	

#### Non-current liabilities

Interest bearing borrowings <sup>1</sup>				
Obligations under finance lease				
Retirement benefit obligations				
Deferred tax				
	0	0	0	

#### Current Liabilities

Trade and Other Payables <sup>2</sup>				
Bank overdraft				
Taxation				
Dividend proposed				
Short term borrowings				
Obligations under finance lease				
	0	0	0	

#### TOTAL EQUITY AND LIABILITIES

	0	0	0	
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<sup>1</sup> Analysis to be provided

<sup>2</sup> Analysis to be provided and Note to be added

**Client's Money - Off Balance Sheet**

"Clients' money" must be treated as an off balance sheet item. A note to that effect must be placed in the accounts. The notes to the accounts should also include an analysis in the style shown below (or as agreed in advance with the FSC):

	Amount
	Rs
Opening balance	
Add Amounts received during the year from clients	
	0
Less Amounts disbursed during the year on behalf of clients	
Closing balance	0