



Financial Services Commission  
Mauritius

**Technical Briefing Session on ODCS  
and Investment Flows Survey**

22 April 2016

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## Agenda

### Part I: Technical Briefing Session on ODCS

- Functionalities
- Recommended Procedures
- Communiqué & Circular Letter issued on 18 April 2016
- Q & A

## Agenda

### Part II: Briefing on GBC 1 Survey

- Presentation of Findings of GBC 1 Survey 2015
  - a. BoP Findings 2014 by BoM
  - b. National Accounts 2014 by SM
- Amendments to Survey Form
- Q & A
- Way Forward

## Agenda

### Part II: Briefing on Investment Flows Survey

- Amendments to Survey Form
- Q & A
- Way Forward

## Functionalities & Recommended Procedures

### Login Screen



Financial Services Commission  
Mauritius

1 mail

password

Login

Login name should be in the form of an email

If you type the wrong password for 5 times in sequence, your account will be blocked for 5 minutes.

## Main Screen

ODCS Surveys **Company profile** Entities under administration User management odcs@test.mu Logout

Own account Entities under administration

Refresh Download survey form Upload survey form Download attachment Attach document Submit to FSC Edit remarks

Sort by Name Sort by Assigning Date

Survey Name	Assigning Date	Fixed Deadline	Submission Status	Submission Substatus	Submission Date	User Submitted	Deadline Extension	Remarks to FSC	Internal Remarks
Attachment test	16 Sep 2015		In Process of Filing-in						
all lc task	1 Sep 2015		Ready for Filing-in						

FSC

## Company Profile

ODCS Surveys **Company profile** Entities under administration User management

Company details **Licence details**

Company info

Company Name Test\_FSC House

Financial Year End 31 Dec 2015

Telephone Number Test01-262-366

Address FSC House Ebene

Contact Person 1 Mr. X

Email Address of Contact Person 1 x@test.mu

Contact Person 2 Mr. Y

Email Address of Contact Person 2 y@test.mu

Contact Person 3

Contact details to be managed by you

FSC

## Licence Details

ODCS Surveys **Company profile** Entities under administration User management FSCHouse@test.mu Logout

Company details **Licences details**

Export to Excel

Category Name	Licence Code	Licence Number	Date Licensed	General Status	Effective Non-Live Date
DEMO - MC	FS-3 1A - Management Licence	Test_LicNo_FSC01	1 Jan 2012	Live	

FSC

## Main Screen

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Own account Entities under administration

Refresh Download survey form Upload survey form Download attachment Attach document Submit to FSC Edit remarks

Sort by Name Sort by Assigning Date

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Attachment test	16 Sep 2015		In Process of Filing-in						
all lc task	1 Sep 2015		Ready for Filing-in						

FSC

## Entities under Admin

ODCS Surveys **Company profile** Entities under administration User management FSCHouse@test.mu Logout

Export to Excel Filter Assign Selected to a Group Unassign Selected

Name	Licence Code	Licence Number	Date Licensed	General Status	Effective Non-Live Date	Financial Year End	Legal Vehicle	Type of Fund/Schemes	Team
GBC JH	FS-4.1 - Category 1 Global Business Licence	DEMO_GBC000003	1 Jan 2001	Live					
GBC PS	FS-4.1 - Category 1 Global Business Licence	DEMO_GBC000002	1 Jan 2001	Live					
GBC VO	FS-4.1 - Category 1 Global Business Licence	DEMO_GBC000001	1 Jan 2001	Live					
GBC VS	FS-4.1 - Category 1 Global Business Licence	DEMO_GBC000004	1 Jan 2001	Non-Live	22 Apr 2010				

0 licence(s) selected from 4

- Data will be maintained by the Commission;
- In general, data will be updated on a monthly basis ;
- However, if you suspect an inconsistency lasting over one month, please contact us

FSC

## Main Screen

ODCS Surveys **Company profile** Entities under administration **User management** odcs@test.mu Logout

Own account Entities under administration

Refresh Download survey form Upload survey form Download attachment Attach document Submit to FSC Edit remarks

Sort by Name Sort by Assigning Date

Survey Name	Assigning Date	Fixed Deadline	Submission Status	Submission Substatus	Submission Date	User Submitted	Deadline Extension	Remarks to FSC	Internal Remarks
Attachment test	16 Sep 2015		In Process of Filing-in						
all lc task	1 Sep 2015		Ready for Filing-in						

FSC

### User Access Management (UAM)

ODCS Surveys Company profile Entities under administration **User management** fsc@house@fsc.mt Logout

**Groups** [New](#) [Edit](#) [Delete](#) [Assign entities](#) **Group permissions** [Apply](#) [Discard changes](#) **Users** [New](#) [Delete](#) [Import](#) [Change password](#)

**Groups**

- Compiler - Team B
- Supervisor
- Own Account Team
- Compiler - Team A
- admin

**Group permissions**

- ☐ Administer groups and users
- ☒ Change own password
- ☐ See own company profile
- ☐ See own account surveys
- ☐ Edit attributes of own company
- ☐ Upload filled-in survey forms for own account
- ☐ Submit survey forms for own account to FSC
- ☒ See entities under administration
- ☒ Upload filled-in survey forms
- ☐ See all submissions
- ☐ Submit survey forms to FSC

**Users**

No data

**Manage groups** **Manage group permissions** **Manage users**

FSC

### UAM – Creating Groups

ODCS Surveys Company profile Entities under administration **User management** fsc@house@fsc.mt Logout

**Groups** [New](#) [Edit](#) [Delete](#) [Assign entities](#) **Group permissions** [Apply](#) [Discard changes](#) **Users** [New](#) [Delete](#) [Import](#) [Change password](#)

**Create group**

Name: Compiler - Team A

Description: Compiler

[Create](#) [Close](#)

☐ Upload filled-in survey forms for own account

☐ Submit survey forms for own account to FSC

☒ See entities under administration

☒ Upload filled-in survey forms

☐ See all submissions

☐ Submit survey forms to FSC

FSC

### UAM – Assigning Entities to Groups of Users

ODCS Surveys Company profile **Entities under administration** **User management** fsc@house@fsc.mt Logout

[Export to Excel](#) [Filter](#) [Assign Selected to a Group](#) [Unassign Selected](#)

	Name	Licence Code	Licence Number	Date Licensed	General Status	Effective Non-Live Date	Financial Year End	Legal Vehicle	Type of Fund/Risk Schemes	Team
<input type="checkbox"/>	GBC	FS-4.1 - Category 1	DEMO_GBC0000003	1 Jan 2011	Live					Compiler - Team A
<input type="checkbox"/>	GBC	FS-4.1 - Category 1	DEMO_GBC0000002	1 Jan 2011	Live					Compiler - Team A
<input type="checkbox"/>	GBC	FS-4.1 - Category 1	DEMO_GBC0000001	1 Jan 2011	Live					Compiler - Team A
<input type="checkbox"/>	GBC	FS-4.1 - Category 1	DEMO_GBC0000004	1 Jan 2011	Non-Live	22 Apr 2010				Compiler - Team B
<input type="checkbox"/>	VS	Business Licence								Compiler - Team A

0 (icon(s)) selected from 4

0 (icon(s)) selected from 4

FSC

### UAM – Assigning Permissions

ODCS Surveys Company profile Entities under administration **User management** fsc@house@fsc.mt Logout

**Groups** [New](#) [Edit](#) [Delete](#) [Assign entities](#) **Group permissions** [Apply](#) [Discard changes](#) **Users** [New](#) [Delete](#) [Import](#) [Change password](#)

**Groups**

- Compiler - Team B
- Supervisor
- Own Account Team
- Compiler - Team A
- admin

**Group permissions**

- ☐ Administer groups and users
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- ☐ Edit attributes of own company
- ☐ Upload filled-in survey forms for own account
- ☐ Submit survey forms for own account to FSC
- ☒ See entities under administration
- ☒ Upload filled-in survey forms
- ☐ See all submissions
- ☐ Submit survey forms to FSC

**Users**

No data

**Manage group permissions**

FSC

### UAM – Assigning Permissions

**Compiler**

Group permissions [Apply](#) [Discard changes](#)

- ☐ Administer groups and users
- ☒ Change own password
- ☐ See own company profile
- ☐ See own account surveys
- ☐ Edit attributes of own company
- ☐ Upload filled-in survey forms for own account
- ☐ Submit survey forms for own account to FSC
- ☒ See entities under administration
- ☒ Upload filled-in survey forms
- ☐ See all submissions
- ☐ Submit survey forms to FSC

**Supervisor**

Group permissions [Apply](#) [Discard changes](#)

- ☐ Administer groups and users
- ☒ Change own password
- ☐ See own company profile
- ☐ See own account surveys
- ☒ Edit attributes of own company
- ☐ Upload filled-in survey forms for own account
- ☐ Submit survey forms for own account to FSC
- ☒ See entities under administration
- ☒ Upload filled-in survey forms
- ☒ See all submissions
- ☒ Submit survey forms to FSC

FSC

### Survey Completion – Reporting Types

There are 3 types of reporting

1. EXCEL Template only – For e.g., CPIS
2. EXCEL Template + Attachment – For e.g., Audited Financial Statements
3. Attachment only – For e.g., Consultation

FSC

### Survey Completion – Own Account

- Contact details stored in Company Profile will receive a mail notification

Reporting on own account

### Survey Completion – Entities Under Management

Reporting on entities under management

### Survey Completion – Submission Dashboard

Filter

### Submission Dashboard – Tools

Filter

### Survey Completion – Submission Dashboard

Filter

### Survey Completion – Submission Dashboard

Filter

### Survey Completion – Submission Dashboard

Company Name	License Code	License Number	Date Licensed	General Status	Financial Year End	Submission Status	Submission Date	FSC Compliance	Internal Remarks	Remarks to FSC	Type of FSC/Returns
GBC VO	PS-4.1	DEMO_08C3888888	1 Jan 2015	Live		Submitted	22 Jan 2016				Company Team 5
GBC PS	PS-4.1	DEMO_08C3888888	1 Jan 2015	Live		In Process of Attachment					Company Team 5
GBC SH	PS-4.1	DEMO_08C3888888	1 Jan 2015	Live		In Process of Attachment					Company Team 5
GBC VS	PS-4.1	DEMO_08C3888888	1 Jan 2015	Live		In Process of Attachment					Company Team 5

### Survey Completion – Additional Information

- It is not possible to resubmit when submission status is "Submitted". You will need to inform the Commission, should you need to submit a revised return.
- In case, you are unable to submit your returns through the platform you need to contact immediately a relevant officer at the Commission after you have ensured that
  - User (who is making the submission) is granted the relevant rights to submit to FSC; and
  - The right template is being used.
- The Commission will create **ONLY** one administrator user for each licensee.

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- Presentation of Findings of GBC 1 Survey 2015
  - BoP Findings 2014 by BoM
  - National Accounts 2014 by SM
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- Q & A
- Way Forward

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### Part II: Briefing on Investment Flows Survey

- Amendments to Survey Form
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**THANK YOU  
FOR YOUR KIND ATTENTION**

**Email:** [statistics@fscmauritius.org](mailto:statistics@fscmauritius.org)

For more information, you may wish to visit our website: [www.fscmauritius.org](http://www.fscmauritius.org)

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